***To,***

**Ms. Komal Chaubal, Company Secretary & Chief Legal Officer**

**Maharashtra Knowledge Corporation Limited**

**ICC Trade Tower, ‘A’ Wing, 5th Floor, Senapati Bapat Road, Pune-411016 .**

**Subject: Application to register e-mail address and other details.**

**Registered Folio No.:**

Dear Ma’am,

As a part of “Green Initiative in the Corporate Governance”, by the Ministry of Corporate Affairs; I/we hereby give / do not give (\*Strike out whichever not applicable) my/our approval to receive the documents viz. Notice of General Meetings, Annual Report and other communications as a member/s of Maharashtra Knowledge Corporation Limited (MKCL), through e-mail.

I/We request you to note our latest e-mail address, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, on which you can forward such documents through e-mail.

Further, I/ We also confirm the following details for Company records-

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| --- |
| **Name of the member:** |
| **Name of joint holders, if any:** |
| **Address/ Registered address (in case of body corporate):** |
| **CIN/ Registration No.:** |
| **Unique Identification No (Adhaar Card No.):** |
| **Father’s/ Mother’s/ Spouse’s name:** |
| **Status (Individual/Company/ University):** |
| **Occupation:** |
| **PAN:** |
| **Nationality:** |

Thanking you,

Yours faithfully,

|  |  |  |
| --- | --- | --- |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature of 1st shareholder**  **Name :** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature of 2nd shareholder**  **Name:** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature of 3rd shareholder**  **Name:** |

Date :

*(The details are taken by the Company pursuant to Companies Act, 2013 and will be recorded in the Register of members maintained by the Company.)*